

EX-23

Residency Card
application (Royal Decree
18.4)

Space for
registration stamps

THIS IS NOT AN APPLICATION FORM. ITS PURPOSE IS TO HELP UNDERSTAND THE OFFICIAL FORM. TO
APPLY FOR ANY OF THESE PERMITS YOU MUST USE THE OFFICIAL SPANISH VERSION.

1) APPLICANT'S DETAILS

PASSPORT NUMBER	N.I.E. number (only if you have one)	
1st Surname Exactly as passport	2nd Surname Only if you have one	
Name	Sex ⁽¹⁾	M F
Date of birth ⁽²⁾	Town/City	Country
Nationality	Marital status ⁽³⁾	S M W D Sp
Father's Name	Mother's Name	
Street address in Spain	No.	Flat
Municipality	Postcode	Province
Mobile phone	E-mail	
Name of legal representative, if applicable	DNI/NIE/PAS	Capacity ⁽⁴⁾

2) DETAILS OF THE PERSON SUBMITTING THE APPLICATION ⁽⁵⁾

Name/Company name	DNI/NIE/PAS	
Street address in Spain	No.	Flat
Municipality	Postcode	Province
Mobile phone	E-mail	
Name of legal representative, if applicable,	DNI/NIE/PAS	Capacity

3) ADDRESS TO SEND NOTIFICATIONS TO

Name/Company name	DNI or NIE or PASSPORT	
Street Address in Spain	No.	Flat
Municipality	Postcode	Province
Mobile phone	E-mail	

☐ I AGREE that communications and notifications be made by electronic means⁽⁶⁾

Only tick if you have and will keep up-to-date a valid digital certificate in Spain to access secure electronic notifications online.
Most people do not have one so should not tick this.

First name and surname of the applicant.....

4) STATUS IN SPAIN ⁽⁷⁾

4.1 TYPE OF DOCUMENT

- ☐ First card
☐ Renovation of the card
☐ Duplicate due theft, loss, destruction or inuse.

4.2 STATUS IN SPAIN

- ☐ First residence (without previous EU Residence Certificate or TIE)
☐ Residence with EU Residence Certificate (green card)
☐ Temporary residence with UK Family card.
☐ Permanent Residence with UK Family Card
☐ Other..... (Specify)

☐ I DO NOT AGREE that the relevant documentation held by the authorities can be checked (in which case the applicants must provide the documentation in person ⁽⁸⁾)

Name of town where you are, on date...ofmonth..... of ...year.....



SIGNATURE OF THE EU CITIZEN (family member of the applicant)

SIGNATURE OF THE APPLICANT (or legal representative, if applicable)

First name and surname of the applicant

For most applicants, these appendices are not necessary. They refer to documents/evidence to help your application already handed in with previous applications or held with other public authorities. See note 8 of the form.

APPENDIX 1. List of documents that applicant agrees can be checked with the relevant authorities

	Document	Body	Authority	Date presented
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

APPENDIX II. List of documents which applicant does not wanted checked

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

HOW TO FILL IN THE FORM

FILL IN USING CAPITAL LETTERS WITH A BLACK PEN AND CLEAR WRITING OR USING A
KEYBOARD OR TYPEWRITER.
HAND IN AN ORIGINAL AND A COPY

- (1) Tick the appropriate box: Male / Female
- (2) 2 for the day, 2 for the month and 4 for the year, (dd/mm/yyyy)
- (3) Married / Widow(er) / Divorced / Separated
- (4) Indicate in which capacity he/she is the legal representative, e.g. father/mother of the minor, guardian.....
- (5) Fill in only in the case of a person other than the applicant
- (6) Under the fourth additional provision of Royal Decree 557/2011, legal entities or groups of individuals, who, due to their financial or technical capability, day-to-day profession or other justified grounds, have guaranteed access to and availability of the necessary technological media, are obliged to receive notifications via this medium, even if they haven't given their consent. If you aren't in one of those groups you will only be notified electronically or digitally if you mark the box giving your consent. In either case, the notification will be available on the e platform of the Ministry for Tax and Public Administrations (Ministerio de Hacienda y Administraciones Públicas (<https://sede.mpt.gob.es>)).
The notification will be sent to the person whose contact information is in the section: "domicilio a efectos de notificaciones" (address to send notification to) or, if not, to the applicant. To gain access to a notification electronically in this way you will need to have a valid electronic certificate linked to the DNI/NIE that is stated in the section "Address to Send notifications to".
It is advisable to fill in the "mobile phone" and "e-mail" fields in order to get a notice advising you that a notice is waiting for you on the e-platform (just for information purposes).
- (7) Tick the appropriate box
- (8) Applicants are not required to bring documentation that has been issued by any public authority or that has already been supplied as part of an administrative process. To this end, the applicant should list in appendix 1 the documentation concerned. It will be presumed that permission has been given to consult that documentation, unless you expressly ask for it not to be consulted by filling in appendix 2.

Specific information on the completion and documentation that must accompany this application form for each of the procedures referred to herein (FACTSHEETS), is available on any of the following websites:

<http://extranjeros.mitramiss.gob.es/> <http://extranjeros.mitramiss.gob.es/es/InformacionInteres/InformacionProcedimientos/>

In accordance with the General Data Protection Regulation, EU 2016/279, of the European Parliament and Council of 27 April 2016, you are informed that the information provided on this form by the interested parties, that is needed to decide on their application, will be passed to and form part of the data handled by the national public administrative authorities in charge of immigration, under the responsibility of the Directorate-General of Migration, the Directorate-General of Police and Government Delegations or Sub-delegations. The interested party may exercise his/her right of access, rectification, requesting transfer or cancellation of the information as well as withdrawing consent at any time. In addition, they have the right to make a complaint to the Spanish data protection agency, www.aepd.es.

The official forms may be reproduced using any print media.
They will be available from the departments in charge of their management and on the information web page of the Ministry of Work, Migration and Social Security
<http://extranjeros.mitramiss.gob.es/es/>

THIS APPLICATION FORM IS FREE OF CHARGE. ITS SALE IS PROHIBITED.

Remember that this is an unofficial English translation designed to help people fill in the official Ex-23 form in Spanish. No responsibility is taken for any inaccuracies.